

**Township of Mantua
Work Session Agenda
June 5, 2017
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

Roll Call: Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Mr. James Pierson, Solicitor, Captain Mastrogiacomo

Approval of Minutes: May 15, 2017

Motion _____ **Second** _____

Proclamations: **Proclamation recognizing June 4th as "Tourette Syndrome Awareness Day"**

Proclamations: **Proclamation Supporting (F.O.P.) Fibrodysplasia Ossificans Progressive Awareness**

Engineering Report: Jon Bryson, Township Engineer

Department of Public Works Report: Steve Alexander, Superintendent of Public Works

Police Department Report: Captain David Mastrogiacomo

Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

**ORDINANCE 8-2017:
First Reading** **ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 56 ENTITLED OFFICERS AND EMPLOYEES TO DESIGNATE THE POSITION OF PURCHASING AGENT**

Statement:

This Ordinance will amend the previously adopted Ordinance creating the position of purchasing agent to establish to correct bid threshold of \$40,000.00 and quote threshold of \$6,000.00.

Motion _____ **Second** _____

ORDINANCE O-9-2017:
First Reading

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69 OF THE CODE OF THE TOWNSHIP OF MANTUA, "POLICE DEPARTMENT"

Statement:

This Ordinance will amend the Off Duty Compensation Chapter of the Police Department section in the Code of the Township of Mantua to establish eligibility standards for assignments.

Motion _____ **Second** _____

RESOLUTION R-87-2017:

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA ACCEPTING THE RESIGNATION OF MICHAEL SILVANIO FROM THE TOWNSHIP COMMITTEE EFFECTIVE RETROACTIVELY MAY 24, 2017

Statement:

This Ordinance will amend the Off Duty Compensation Chapter of the Police Department section in the Code of the Township of Mantua to establish eligibility standards for assignments.

Motion _____ **Second** _____

Nomination Process to Fill the Vacancy on Township Committee:

RESOLUTION R-88-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPOINTING _____ TO SERVE THE UNEXPIRED TERM ON THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA IN ACCORDANCE WITH N.J.S.A 40A:16.5

Statement:

This Resolution will appoint a new member to the Township Committee as a result of the vacancy due to the resignation of Michael Silvanio statute.

Motion _____ **Second** _____

Swearing In Ceremony:

RESOLUTION R-89-2017:

A RESOLUTION APPROVING THE RELEASE OF A MAINTENANCE BOND FOR THE PROJECT KNOWN AS MUSTAFA SITE PLAN – 397 BRIDGETON PIKE IN THE AMOUNT OF \$4,345.05

Statement:

This Resolution will authorize the Township to release a cash maintenance bond for the project located at 397 Bridgeton Pike.

Motion _____ **Second** _____

RESOLUTION R-90-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANTUA AND MANTUA TOWNSHIP POLICE CHIEF RODNEY SAWYER

Statement:

This Resolution will approve the current Memorandum of Understanding with former Police Chief Rodney Sawyer effective January 1, 2015 until December 31, 2017.

Motion _____ **Second** _____

RESOLUTION R-91-2017:

A RESOLUTION APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANTA AND THE COUNTY OF GLOUCESTER FOR THE COUNTY OF GLOUCESTER USE OF THE CHESTNUT BRANCH PARK TO PROVIDE FAMILY ENTERTAINMENT

Statement:

This Resolution will approve an agreement with Gloucester County to provide entertainment at Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-92-2017:

RESOLUTION AUTHORIZING THE MANTUA TOWNSHIP PUBLIC WORKS DEPARTMENT TO PURCHASE A 2007 MACK TRASH TRUCK IN THE TOTAL AMOUNT OF \$36,000.00

Statement:

This Resolution will allow this trash truck to be added to the fleet to be utilized when other trucks are out of service to provide continuous trash collections services.

Motion _____ **Second** _____

RESOLUTION R-93-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-94-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR CLICK IT OR TICKET AND APPROPRIATION (N.J.S.A.40A:4-87) OF SAME

Statement:

This Resolution will authorize the Township to insert the Click it or Ticket grant in the amount of \$4,180.00 into the 2017 budget.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

Schools Out Camp Out June 17, 2017 Registration Forms can be found on line
Senior Dinner –June 20, 2017 at 6:00 p.m.

BILL LIST APPROVAL

June 5, 2017

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk