

**Township of Mantua**  
**June 19, 2017**  
**Mantua Township Municipal Building**  
**6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:**

As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

**Roll Call:**

Mr. Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. James Pierson, Solicitor, Captain Mastrogiacono

**Approval of Minutes:**

June 5, 2017

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Presentation:**

Joe Henry, Hardenberg Insurance - Safety on the Agenda

**Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person**

**Public Participation:**

**Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE 8-2017:**

**Adoption**

**ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 56 ENTITLED OFFICERS AND EMPLOYEES TO DESIGNATE THE POSITION OF PURCHASING AGENT**

**Statement:**

This Ordinance will amend the previously adopted Ordinance creating the position of purchasing agent to establish to correct bid threshold of \$40,000.00 and quote threshold of \$6,000.00.

Motion to open to Public:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Motion to Close to Public:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Motion to Adopt:

Motion \_\_\_\_\_ Second \_\_\_\_\_

ORDINANCE O-9-2017:  
**Adoption**

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AMENDING CHAPTER 69 OF THE CODE OF THE TOWNSHIP OF MANTUA, "POLICE DEPARTMENT"

**Statement:**

This Ordinance will amend the Off Duty Compensation Chapter of the Police Department section in the Code of the Township of Mantua to establish eligibility standards for assignments.

Motion to open to Public:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Motion to Close to Public:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Motion to Adopt:

Motion \_\_\_\_\_ Second \_\_\_\_\_

ORDINANCE O-10-2017:  
**First Reading**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$815,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$608,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

**Statement:**

This Ordinance will authorize the sum of \$815,000.00 to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$32,000.00 which amount represents the required down payment, and \$175,000 which represents a grant from N.J.D.O.T. are hereby appropriated for the purposes stated in this bond ordinance.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

ORDINANCE O-11-2017:  
**First Reading**

AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION PER N.J.S.A 40A:4-53 FOR REVISIONS

TO THE MASTER PLAN IN THE AMOUNT OF \$50,000.00

**Statement:**

This Ordinance will authorize an emergency expenditure for Master Plan revisions.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-95-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

**Statement:**

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-96-2017:

A RESOLUTION APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANTA AND THE COUNTY OF GLOUCESTER FOR THE COUNTY OF GLOUCESTER FOR THE USE OF THE GLOUCESTER COUNTY STAGE FOR MANTUA TOWNSHIPS UPCOMING FALL FESTIVAL

**Statement:**

This Resolution will approve an agreement with Gloucester County to borrow the Gloucester County Stage for the upcoming Fall Festival

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-97-2017:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR THE 2017-2018 LICENSING TERM

**Statement:**

This Resolution will authorize the Township to renew all consumption, distribution and club liquor licenses for the 2017-2018 licensing year.

**Motion \_\_\_\_\_ Second \_\_\_\_\_**

RESOLUTION R-98-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING AN AGREEMENT WITH INDUSTRIAL APPRAISAL TO PROVIDE AN APPRAISAL FOR FIXED ASSET ACCOUNTING CONTROL

**Statement:**

This Resolution will authorize the Township to contract with a vendor to provide an appraisal for fixed asset accounting control and insurance valuation purposes. This is a required under our audit standards.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-99-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE PURCHASE OF A 30 YARD TRAILER MOUNTED VACUUM DEBRIS COLLECTOR THROUGH THE NATIONAL JOINT POWERS ALLIANCE, A NATIONAL MUNICIPAL CONTRACTING AGENCY

**Statement:**

This Resolution will authorize the Township to purchase a new automated leaf debris collector through NJPA. This piece of equipment will be funded by capital improvement program.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-100-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING A CONTRACT WITH COASTAL STEEL STRUCTURES LLC IN THE AMOUNT OF \$39,883.00

**Statement:**

This Resolution will authorize the Township to purchase a 60 x 80 steel building to be erected at the public works facility.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

**Senior Dinner – June 20, 2017 – 6:00 p.m.**

**BILL LIST APPROVAL**

**June 19, 2017**

**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman John Legge**

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**Committeewoman Lukens**

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**Committeeman Layton**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**