

**Township of Mantua  
Work Session Agenda  
July 17, 2017  
Mantua Township Municipal Building  
6:00 P.M.**

**Call to order:**

**Pledge to the flag:**

**Observance of a Moment of Silence:**

**Sunshine Law:** As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

**Roll Call:** Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Mr. James Pierson, Solicitor, Captain Mastrogiacommo

**Approval of Minutes:** June 19, 2017

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Engineering Report:** Jon Bryson, Township Engineer

**Department of Public Works Report:** Steve Alexander, Superintendent of Public Works

**Police Department Report:** Captain David Mastrogiacommo

**Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person**

**Public Participation:** **Motion to Open** \_\_\_\_\_ **Second** \_\_\_\_\_

**Motion to Close** \_\_\_\_\_ **Second** \_\_\_\_\_

**ORDINANCE O-10-2017:  
Adoption** BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$815,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANTUA, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$608,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

**Statement:**

This Ordinance will authorize the sum of \$815,000.00 to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$32,000.00 which amount represents the required down payment, and \$175,000 which represents a grant from N.J.D.O.T. are hereby appropriated for the purposes stated in this bond ordinance.

Motion to open to Public:

Motion\_\_\_\_\_ Second\_\_\_\_\_

Motion to Close to Public:

Motion\_\_\_\_\_ Second\_\_\_\_\_

Motion to Adopt:

Motion\_\_\_\_\_ Second\_\_\_\_\_

ORDINANCE O-11-2017:  
**Adoption**

AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION PER N.J.S.A 40A:4-53 FOR REVISIONS TO THE MASTER PLAN IN THE AMOUNT OF \$50,000.00

**Statement:**

This Ordinance will authorize an emergency expenditure for Master Plan revisions.

Motion to open to Public:

Motion\_\_\_\_\_ Second\_\_\_\_\_

Motion to Close to Public:

Motion\_\_\_\_\_ Second\_\_\_\_\_

Motion to Adopt:

Motion\_\_\_\_\_ Second\_\_\_\_\_

ORDINANCE O-12-2017:  
**Introduction**

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA VACATING AND EXTINGUISHING ANY AND ALL PUBLIC RIGHTS IN AND TO SUMMIT CIRCLE

**Statement:**

This Ordinance will vacate Summit Circle

**Motion\_\_\_\_\_ Second\_\_\_\_\_**

RESOLUTION R-101-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM REFUNDS

**Statement:**

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-102-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA APPROVING THE REDUCTION OF A PERFORMANCE BOND TO A NEW AMOUNT OF \$64,154.70 FOR THE PROJECT KNOWN AS TOTAL TURF EXPERIENCE PHASE IIA PARKING LOT IMPROVEMENTS REFUNDS

**Statement:**

This Resolution will authorize a 30% in the performance bond that was posted by Total Turf, LLC for their parking lot improvements located at 614 Lambs Road. The reduction was as a result of the contractor completing a substantial amount of the bonded items in the project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-103-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING THE AWARD OF A CONTRACT FOR TRUCK MAINTENANCE AND REPAIR SERVICES THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM #65MCESCCPS

**Statement:**

The Township of Mantua will authorize a contract with Bellmawr Truck under a cooperative pricing system for various repairs to our fleet of trash trucks.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-104-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING A CONTRACT WITH HIRE EDGE CONSULTING, INC. FOR TEMPORARY STAFFING OF CDL DRIVERS IN THE DEPARTMENT OF PUBLIC WORKS

**Statement:**

The Township of Mantua will authorize an agreement with Hire Edge Consulting to temporarily staff CDL drivers in the Public Works Department.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-105-2017:

RESOLUTION OF THE TOWNSHIP OF MANTUA AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

**Statement:**

The Township of Mantua will authorize the renewal of their membership into the TRICO JIF for a three period beginning January 1, 2018.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-106-2017:

RESOLUTION OF THE TOWNSHIP OF MANTUA APPOINTING TIM SHEEHAN TO FILL THE UNEXPIRED TERM OF SHAWN LAYTON AS A REGULAR MEMBER ON THE MUNICIPAL UTILITIES AUTHORITY BOARD.

**Statement:**

This Resolution will appoint a member to serve on the Municipal Utilities Authority Board. Mr. Sheehan will fill the unexpired term of Shawn Layton.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-107-2017:

RESOLUTION OF THE TOWNSHIP OF MANTUA APPOINTING HOWARD BRUNER TO FILL THE UNEXPIRED TERM OF ALTERNATE #1 ON THE MUNICIPAL UTILITIES AUTHORITY BOARD

**Statement:**

This Resolution will appoint member to fill the vacancy of the Alternate # 1 on the Municipal Utilities Authority Board.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-108-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP MANTUA APPROVING THE REJECTION OF BIDS FOR THE LAND CLEARING PROJECT LOCATED AT THE PUBLIC WORKS FACILITY

**Statement:**

This Resolution will reject all bids that were submitted for the Public Works Land Clearing project. The lowest bidder total cost exceeds the available funding for the project.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-109-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING CATHY SCHANNE TO THE MANTUA TOWNSHIP RECREATION COMMITTEE

**Statement:**

This Resolution will appoint Cathy Schanne to the Mantua Township Recreation Committee.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-110-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING A CONTRACT WITH MILES TECHNOLOGIES FOR THE REDESIGN OF THE MANTUA TOWNSHIP WEBSITE

**Statement:**

This Resolution will authorize a contract with Miles Technologies to redesign the current website and enhance our web presence within our community.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-111-2017:

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF MANTUA TO DISCUSS POTENTIAL LITIGATION INVOLVING THE BROOKSIDE FARMS BOND CALL

**Statement:**

This Resolution will authorize the Township Committee to review a closed matter involving the Brookside Farms development bond call with the Township Attorney.

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

RESOLUTION R-112-2017:

RESOLUTION OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA AUTHORIZING SETTLEMENT OF BOND CALL AGAINST GREENWICH INSURANCE COMPANY AND/OR ITS SUCCESSORS REGARDING BROOKSIDE FARMS

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Remarks from the Township Committee:**

**Remarks from the Township Solicitor:**

**Remarks from the Township Administrator:**

**Approval of the Bill List:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Adjourn:** **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Announcements:**

**BILL LIST APPROVAL**

**June 17, 2017**

**(Three signatures are required)**

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**Mayor Pete Scirrotto**

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**Deputy Mayor Robert Zimmerman**

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**Committeeman**

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**Committeeman John Legge**

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**Committeewoman Lukens**

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

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**Jennica Bileci, Township Clerk**