

**Township of Mantua
Work Session Agenda
August 21, 2017
Mantua Township Municipal Building
6:00 P.M.**

Call to order:

Pledge to the flag:

Observance of a Moment of Silence:

Sunshine Law: As required by the New Jersey Open Public Meetings Act, adequate notice of this meeting has been provided by adopting a schedule of regular meetings for the year 2017. The schedule is posted on the bulletin board in the Municipal Building and was mailed to the Gloucester County Times and Courier-Post newspapers on January 3, 2017. Notice was also filed with the Township Clerk.

Roll Call: Mr. Shawn Layton, Mr. John Legge, Mrs. Eileen Lukens, Mr. Robert Zimmerman, Mr. Peter Scirrotto, Mrs. Jennica Bileci, Township Administrator, Mrs. Pamela LeVine, Deputy Township Clerk, Mr. Steven Alexander, Superintendent of Public Works, Jon Bryson, Engineer, Mr. James Pierson, Solicitor

Swearing In Ceremony: **Chief of Police – Darren E. White**

Approval of Minutes: July 17, 2017

Motion _____ **Second** _____

**Approval of Closed
Session Minutes:** August 1, 2017

Motion _____ **Second** _____

Engineering Report: Jon Bryson, Township Engineer

**Department of
Public Works Report:** Steve Alexander, Superintendent of Public Works

Police Department Report: Chief Darren White

Pursuant to Resolution R-31-2017, there is a time limit of five (5) minutes per person

Public Participation: **Motion to Open** _____ **Second** _____

Motion to Close _____ **Second** _____

ORDINANCE O-12-2017:
Adoption

AN ORDINANCE OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA VACATING AND
EXTINGUISHING ANY AND ALL PUBLIC RIGHTS IN AND TO
SUMMIT CIRCLE

Statement:

This Ordinance will vacate Summit Circle which is an undeveloped paper street in the Township of Mantua.

Motion to open to Public:

Motion_____ Second_____

Motion to Close to Public:

Motion_____ Second_____

Motion to Adopt:

Motion_____ Second_____

ORDINANCE O-13-2017:
First Reading

AN ORDINANCE OF THE TOWNSHIP OF MANTUA RELEASING
AFFORDABLE HOUSING DEED RESTRICTIONS ON PROPERTY
LISTED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF
MANTUA AS BLOCK 61, LOT 1 C1212

Statement:

This Ordinance will release the deed restriction as requested by the property owner from the encumbrances of the affordable housing deed restrictions.

Motion_____ **Second**_____

RESOLUTION R-113(a)-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPOINTING DARREN WHITE
AS THE CHIEF OF POLICE OF THE MANTUA TOWNSHIP POLICE
DEPARTMENT

Statement:

This Resolution will appoint Darren White as the Chief of Police for the Township of Mantua.

Motion_____ **Second**_____

RESOLUTION R-114-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING TAX AND PREMIUM
REFUNDS

Statement:

The Township of Mantua will refund various property taxes which have been requested to be refunded in accordance with state law for a variety of legal and approved reasons, ranging from overpayments or tax judgments.

Motion _____ **Second** _____

RESOLUTION R-115-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA, IN THE COUNTY OF GLOUCESTER, NEW JERSEY GRANTING CONSENT TO THE MANTUA TOWNSHIP MUNICIPAL UTILITIES AUTHORITY FOR THE CONSTRUCTION OF IMPROVEMENTS TO THE AUTHORITY'S UTILITY SYSTEM

Statement:

The Resolution grants consent to the Mantua Township Municipal Utilities Authority to issue obligations for the completion of the various improvements: repairs to the stand pipe located on Candlewood Drive, improvements to related booster station electrical and mechanical systems, and construction of a new well.

Motion _____ **Second** _____

RESOLUTION R-116-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING A REFUND FOR A RENTAL FEE FOR THE CHESTNUT BRANCH PARK PAVILION IN THE AMOUNT OF \$120.00

Statement:

The Resolution will refund a pavilion rental fee in the amount of \$120.00.

Motion _____ **Second** _____

RESOLUTION R-117-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA EXTENDING THE DUE DATE FOR THE THIRD QUARTER 2017 PROPERTY TAXES

Statement:

As a result in the postponement of the certification of the tax rate, a delay in the printing and mailing of the 2017 tax bills has occurred. This Resolution will extend the due date for 3rd quarter taxes to September 8, 2017.

Motion _____ **Second** _____

RESOLUTION R-118-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH MASER CONSULTING FOR PLANNING SERVICES

Statement:

This Resolution will amend the contract with Maser Consulting for planning services to \$55,000.00 which will include the additional professional services for the re-examination of the Master Plan.

Motion _____ **Second** _____

RESOLUTION R-119-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA AUTHORIZING THE LOSAP
PAYMENT FOR 2016

Statement:

This Resolution approves the amount to be paid to each member who meets the eligibility requirements established under the Length of Service Awards Program.

Motion _____ **Second** _____

RESOLUTION R-120-2017:

A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANTUA APPROVING CHANGE ORDER
NO. 2 FOR THE PROJECT KNOWN AS 2016 LOCAL ROAD
PROGRAM IMPROVEMENTS IN THE INCREASED AMOUNT OF
\$35,789.40

Statement:

This Resolution approves a change order that will increase the current contract with South State for the 2016 Local Road program to include supplemental items for the paving of the rear parking lot at Chestnut Branch Park.

Motion _____ **Second** _____

RESOLUTION R-121-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF
ITEMS OF REVENUE FOR MUNICIPAL COURT ALCOHOL
EDUCATION AND REHABILITATION AND APPROPRIATION
(N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the Township to insert this grant for Alcohol and Education Rehabilitation in the amount of \$4,585.96 into the 2017 budget.

Motion _____ **Second** _____

RESOLUTION R-122-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF
ITEMS OF REVENUE FOR DRUNK DRIVING ENFORCEMENT
GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the Township to insert this grant for Drunk Driving Enforcement in the amount of \$14,961.12 into the 2017 budget.

Motion _____ **Second** _____

RESOLUTION R-123-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR 2017 DRIVE SOBER OR GET PULLED OVER GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the Township to insert this grant to offset overtime monies incurred for police offices salaries administering the grant in the amount of \$5,500.00

Motion _____ **Second** _____

RESOLUTION R-124-2017:

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANTUA REQUESTING THE APPROVAL OF ITEMS OF REVENUE FOR THE RECYCLING TONNAGE GRANT AND APPROPRIATION (N.J.S.A. 40A:4-87) OF THE SAME

Statement:

This Resolution will authorize the Township to insert this grant to be utilized for recycling expenses in the amount of \$53,020.01

Motion _____ **Second** _____

RESOLUTION R-125-2017:

RESOLUTION OF THE TOWNSHIP OF MANTUA APPROVING A STATE CONTRACT NO. A88214 FOR A 2017 F-450 DUMP TRUCK WITH SALT SPREADER AND PLOW IN THE AMOUNT OF \$59,499.00

Statement:

This Resolution will authorize the Superintendent of Public Works to purchase a F-450 light dump truck under State contract to be utilized for various functions within the department of Public Works.

Motion _____ **Second** _____

Remarks from the Township Committee:

Remarks from the Township Solicitor:

Remarks from the Township Administrator:

Approval of the Bill List: **Motion** _____ **Second** _____

Adjourn: **Motion** _____ **Second** _____

Announcements:

- The 9/11 Patriot Day Ceremony will be on Monday, September 11th at 8:30 a.m. at Chestnut Branch Park.
- The next Senior Dinner will be on Tuesday, September 19, 2017 at 6 p.m.

BILL LIST APPROVAL

August 21, 2017

(Three signatures are required)

Mayor Pete Scirrotto

Deputy Mayor Robert Zimmerman

Committeeman Layton

Committeeman John Legge

Committeewoman Lukens

I, Jennica Bileci, Township Clerk, do hereby attest to the signatures above are true and original and apply only to the bill/claims list presented at the meeting held on the date above.

Jennica Bileci, Township Clerk